**Bidder Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Important Instructions:** Bidders must complete all fields highlighted in yellow. Do not alter the existing format or content within this Cost Sheet. Prices quoted shall be net, including transportation and delivery charges fully prepaid by the bidder, F.O.B. destination named in the Solicitation. No additional charges will be allowed for packing, packages, or partial delivery costs. **Important:** In case of a mathematical error in extension of price, unit price shall govern.

The prices indicated in **Part I and II** below shall reflect all applicable fees necessary to perform the project requirements and deliverables as outlined in section (VI) of the Request for Proposal (RFP) document and any related attachments and/or documents.

**Instructions For Bidders:**

Only **Part I - Initial Contract Period**. Only individual location extended prices will be used for evaluating the proposal. If a bidder does not intend to submit a bid for any of the listed locations, they must submit “NO BID” on those locations from all applicable pricing tables in this Price Sheet. Bidders should provide pricing **only** for the locations where they are willing to deliver services.

During the contracted years, the vendor shall accommodate requests from the State for any necessary optional cleaning services necessary to comply with any State statutory or regulatory requirements. Any optional renewal service will be billed at the appropriate rates specified in the Price Sheet under Part IV – Optional Services.

(Note: All the invoices shall be paid on monthly basis)

**Part I – Initial Contract Period**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Location** | **Square feet****(sq ft)** | **Unit Price**(Monthly Base Price per Square foot) | **Number of Months** | **Extended Price****(**Square feet x Unit Price x Number of months**)** |
| Broken Bow | 5900 | $ | 12 | $ |
| Norfolk | 16500 | $ | 12 | $ |
| Fremont | 6300 | $ | 12 | $ |
| Fremont 2 | 6500 | $ | 12 | $ |
| Alliance | 2445 | $ | 12 | $ |
| Omaha-Bedford | 25690 | $ | 12 | $ |
|  | **Part I – Initial Contract Period Total Cost** | $ |

**Part II – Optional Renewals**

|  |
| --- |
| **Optional Renewal Year One (1)** |
| **Location** | **Square feet**  | **Unit Price**(Monthly Base Price per Square foot) | **Number of Months** | **Extended Price****(**Unit Price x Number of months**)** |
| Broken Bow | 5900 | $ | 12 | $ |
| Norfolk | 16500 | $ | 12 | $ |
| Fremont | 6300 | $ | 12 | $ |
| Fremont 2 | 6500 | $ | 12 | $ |
| Alliance | 2445 | $ | 12 | $ |
| Omaha-Bedford | 25690 | $ | 12 | $ |
|  | **Part II** Optional Renewal One (1) Total Cost | $ |

|  |
| --- |
| **Optional Renewal Year Two (2)** |
| **Location** | **Square feet** | **Unit Price**(Monthly Base Price) | **Number of Months** | **Extended Price****(**Unit Price x Number of months**)** |
| Broken Bow | 5900 | $ | 12 | $ |
| Norfolk | 16500 | $ | 12 | $ |
| Fremont | 6300 | $ | 12 | $ |
| Fremont 2 | 6500 | $ | 12 | $ |
| Alliance | 2445 | $ | 12 | $ |
| Omaha-Bedford | 25690 | $ | 12 | $ |
|  | **Part II** Optional Renewal Two (2) Total Cost | $ |

|  |
| --- |
| **Optional Renewal Year Three (3)** |
| **Location** | **Square feet** | **Unit Price**(Monthly Base Price) | **Number of Months** | **Extended Price****(**Unit Price x Number of months**)** |
| Broken Bow | 5900 | $ | 12 | $ |
| Norfolk | 16500 | $ | 12 | $ |
| Fremont | 6300 | $ | 12 | $ |
| Fremont 2 | 6500 | $ | 12 | $ |
| Alliance | 2445 | $ | 12 | $ |
| Omaha-Bedford | 25690 | $ | 12 | $ |
|  | **Part II** Optional Renewal Three (3) Total Cost | $ |

|  |
| --- |
| **Optional Renewal Year Four (4)** |
| **Location** | **Square feet** | **Unit Price**(Monthly Base Price) | **Number of Months** | **Extended Price****(**Unit Price x Number of months**)** |
| Broken Bow | 5900 | $ | 12 | $ |
| Norfolk | 16500 | $ | 12 | $ |
| Fremont | 6300 | $ | 12 | $ |
| Fremont 2 | 6500 | $ | 12 | $ |
| Alliance | 2445 | $ | 12 | $ |
| Omaha-Bedford | 25690 | $ | 12 | $ |
|  | **Part II** Optional Renewal Four (4) Total Cost | $ |

**Part III- Optional Services**

(Do **not** include these amounts in the Total Costs associated with Part I and Part II)

Work may be needed that was not originally delineated in this RFP but considered within the scope of work. This additional work may stem from legislative mandates not otherwise addressed in this RFP or known at the time this RFP was issued. If additional work is needed, the Contractor must submit a detailed Scope of Work and detailed pricing to include items such as, but not limited to, Title/Role(s), total square feet, number of hours, unit of measure, and due dates/deliverables for DHHS review and approval. The bidder shall provide pricing as requested for any current and future layout needs to meet specific requirements for the layout as requested and mutually agreed upon by the bidder and DHHS. **Note**: If the bidder identifies any other potential services that may be required by the State, the bidder may add additional lines as needed.

|  |
| --- |
| **OPTIONAL SERVICES** |
|   | Norfolk | Broken Bow | Fremont | Fremont 2 | Alliance | Omaha-Bedford |
| Cost per square foot for extracting/ shampooing carpet |   |   |   |   |   |   |
| Cost per square foot for waxing hard surface floors |   |   |   |   |   |   |
| On-Call Hourly Rate |   |   |   |   |   |   |
| Hourly rate for performing work not noted in RFP |   |   |   |   |   |   |
| Cost per square foot for Additional Facility - inclusive of Scope of Work requirements |   |   |   |   |   |   |

Company Name/Bidder Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_